

Dear Researchers and Students

Thank you for your interest in conducting your research project with Therapy Dogs Nationwide. Please read the following research policy and guidelines carefully before filling out the application form. The completed application form can be returned to admin@tdn.org.uk. Please note that it can take about 2-4 weeks for us to process and approve applications.

Research Policy and Guidelines

1. All research undertaken must not compromise the welfare of any dogs, volunteers or people visited by our dogs and volunteers. If attending a visit with an experienced volunteer you must adhere by the rules for volunteers (included at the end of this document) and must follow all instructions given to you by both the volunteer and establishment.
2. All research to be undertaken in association with Therapy Dogs Nationwide must be assessed and approved prior to commencement to ensure scientific and ethical validity, that animal or human welfare is not compromised and that the research complies with relevant UK and EU legal requirements. Any equipment to be used or questionnaires must be seen and agreed in advance.
3. You must appreciate that dogs and volunteers may need to cancel sessions due to ill health or other commitments. People receiving visits from dogs and volunteers may also not always be available.
4. All research carried out must be reported in full, **with a copy of that report being presented to Therapy Dogs Nationwide at the appropriate time within the duration of the research or course.** We must also be advised in advance of publication plans.
5. Any PR activities or communication with the media must be managed in consultation with Therapy Dogs Nationwide, admin@tdn.org.uk
6. All reports and publications resulting from research with Therapy Dogs Nationwide should acknowledge the charity fully, with copies sent to admin@tdn.org.uk. It is expected that individual volunteers contributing to or supervising research projects must be acknowledged through co-authorship of any publications as well as by name in the relevant section of reports.
7. Your details will be held in our database for our use only and will not be passed to third parties without your consent.
8. Therapy Dogs Nationwide will not be held responsible for any problems arising from research carried out in the presence of our volunteers.
9. Therapy Dogs Nationwide will not provide any monetary contribution towards any costs incurred during research conducted with our volunteers.

Registration Fees

All successful applicants will be charged research fees. The basic research fee is £50.00, to be paid before commencement of any research, at your induction day. There is a fee of £100.00 for more involved projects or those requiring more supervision by TDN.

Fees will be waived for research involving online volunteer questionnaires only.

1) General information

Please complete the following form so it is easily legible.
All boxes must be completed for your application to be considered.

For Office use only: Project Ref:

Title	First Name	Surname
Email Address		Mobile Number

Address

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Researcher details

- A) Title of course or job title
- B) Name and address of institution

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Supervisor details (if applicable)

- A) Title, name and contact details of supervisor (if applicable)
- B) Position (and qualifications if not apparent from title)

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Level of study (Undergraduate Degree / MSC / PHD / POST DOCTORAL / other)

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2) Project information

Please give **details of your research questions** and **how you intend to answer these**. You can append further information if you think it will help us to assess the project. **If the research includes a questionnaire** then it must be included with this form. If the research is to gather information only in the form of a questionnaire, it must be able to be completed on line, e.g. SurveyMonkey

Start date

Finish date

Current state of the research: (e.g. not started/pilot/second year etc.)

Project title

Project aims and testable hypotheses

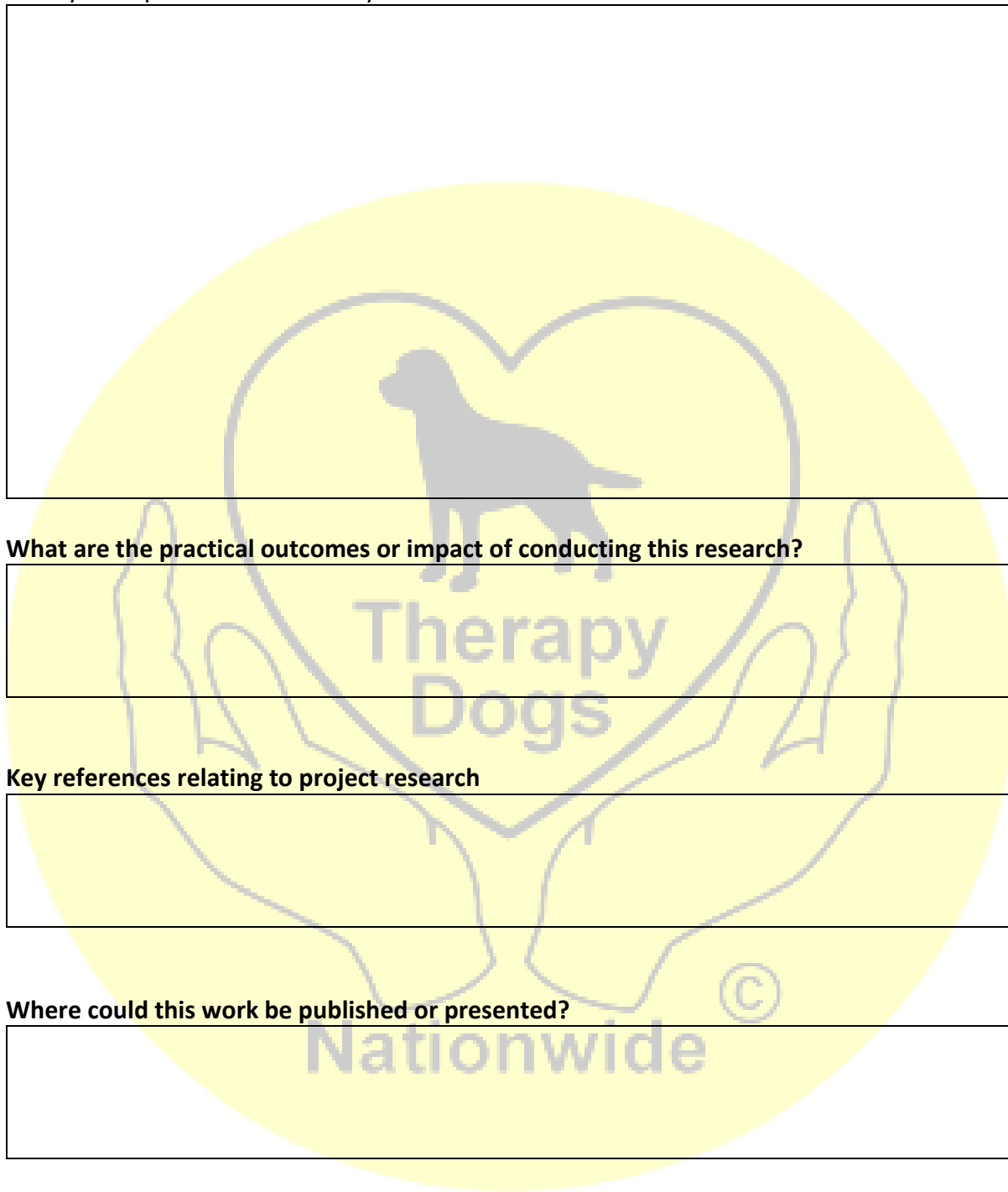
Aims

Objectives

Project Summary (max. 120 words)

Methodology

Please give full information about what you are hoping to do, how you intend to do it and what you require from the charity and our volunteers.



What are the practical outcomes or impact of conducting this research?

Key references relating to project research

Where could this work be published or presented?

I have read and understood the above guidelines and agree to abide by them. I will submit a copy of my research to Therapy Dogs Nationwide by my institutional deadline.

Applicant signature


Date

For completion by your supervisor (if appropriate):

We would welcome any comments on the proposed project. It is a condition of the research that the student provides a copy of their finished report at the end. Therapy Dogs Nationwide is not prepared to sign off the work as complete until the project report is received and we hope that you will cooperate with us on this.

Supervisor' signature

Supervisors Comments



Please return your completed application to admin@tdn.org.uk

Applications will be reviewed by the Board of Trustees and applications will be contacted within 28 days of receipt.